

Academic Forgiveness Application Form

Academic forgiveness provides a second chance for students who had an unsuccessful start in an academic degree or certificate program in the past. It provides an opportunity for students who have demonstrated academic success in at least 12 credits during one semester or more to have grades lower than a C- removed from their grade point average (GPA) while retaining credit for grades of C- or higher. A student may be granted academic forgiveness once. In order to be eligible for academic forgiveness, the student must be matriculated into a program, have completed at least one semester and earned at least 12 credits with a GPA of 2.5 or higher in the returning semester(s) (12 credits in one semester or six credits each over two semesters), and be seeking his/her first degree or certificate from Massasoit Community College (credits used to confer a degree are not eligible for forgiveness).

Past Academic Performance:

- A student must have been absent with no recorded grades at Massasoit for a minimum of three full academic semesters (fall and spring only; intersession and summer sessions are excluded).
- A student must be seeking his/her first degree or certificate from Massasoit Community College.
- Courses taken before the defined absence will count toward the degree or certificate if applicable in the student's program and if the grade earned was a C- or higher.
- All courses taken before the defined absence in which the student earned a grade lower than C- are still listed on the official college transcript but will be excluded from the calculation of the student's cumulative GPA. However, these courses will be considered as attempted courses in the completion rate and grade point average when determining satisfactory academic progress (SAP) for financial aid.

Student Process:

- A student seeking academic forgiveness completes an Academic Forgiveness Application form, attaching a copy of her/his unofficial transcript which documents the fulfillment of the requirements for academic forgiveness.
- The Registrar's Office verifies that the requirements have been met and makes the necessary changes to the student's record:
 - Courses taken before the defined absence will count toward the degree or certificate if applicable in the student's program and if the grade earned was C- or higher.
 - All grades for courses taken before the defined absence remain on the official college transcript but will be excluded from the calculation of the student's cumulative GPA.
 - Statement "Academic Forgiveness Approved" will be noted on transcript for the approved semesters.
 - A copy of the approved application is sent to Financial Aid to ensure that the forgiven courses are considered as attempted courses in the completion rate and grade point average when determining satisfactory academic progress (SAP) for financial aid.

ACADEMIC FORGIVENESS APPLICATION

Academic forgiveness provides a second chance for students who had an unsuccessful start in an academic degree or certificate program in the past. It provides an opportunity for students who have demonstrated academic success in at least 12 credits during one or two semesters to have failing grades removed from their grade point average (GPA) while retaining credit for grades of C- or higher.

(See reverse side of form for more details.)

Student last name

Student first name

Student ID number

Semester(s) for academic forgiveness to be applied

Current program

Qualifications:

- I am currently enrolled in my first degree or certificate at Massasoit (program listed above).
- There was a break of at least three full semesters (fall and spring only, excluding intersession and summer classes) between the semester(s) I want forgiven and my current course work.
- Since that break, I have completed at Massasoit at least 12 credits of coursework within one or two semesters with a minimum GPA of 2.5.
- I have attached my unofficial Massasoit transcript, documenting that I've met these requirements.

I understand that courses taken before the defined absence will count toward my degree or certificate if applicable to my program of study and if the grade earned was C- or higher. I understand that all forgiven grades earned before the defined absence in which a grade of D+ or below was earned will be excluded from the calculation of my cumulative GPA. However, the grades will remain on my official college transcript and be considered as attempted credits in the completion rate and grade point average when determining satisfactory academic progress (SAP) for financial aid. I understand that academic forgiveness will only be granted once.

Student signature

Date