

**Business Administration Careers - Management**

Associate in Science

This academic map is a suggested semester-by-semester guide to keep you on a clear pathway to program completion. Your academic advisor will provide you with clear direction needed to stay on course and discuss scheduling options with you. Taking courses not reflected on this map may result in courses not counting toward the completion of your requirements.

Semester 1		Credits
ACCT 108	Computerized Business Applications	3 <input type="checkbox"/>
BUSN 110	Introduction to Business	3 <input type="checkbox"/>
ECON 201	Principles of Economics I	3 <input type="checkbox"/>
ENGL 101	English Composition I	3 <input type="checkbox"/>
MATH ---	Math Elective	3 <input type="checkbox"/>
		<b>15</b>

Semester 2		Credits
ACCT 104	Fundamentals of Financial Reporting	4 <input type="checkbox"/>
BUSN 112	Principles of Management	3 <input type="checkbox"/>
BUSN 170	Business Communication	3 <input type="checkbox"/>
ENGL 102	English Composition II	3 <input type="checkbox"/>
LA ---	Liberal Arts Elective	3 <input type="checkbox"/>
		<b>15</b>

Semester 3		Credits
BUSN 125	Small Business Management	CHOOSE ONE 3 <input type="checkbox"/>
BUSN 127	Human Resource Management	
BUSN 120	Principles of Marketing	3 <input type="checkbox"/>
ACCT 107	Managerial Accounting	4 <input type="checkbox"/>
BUSN 201	Business Law I	3 <input type="checkbox"/>
SC ---	Science Elective	3 <input type="checkbox"/>
		<b>16</b>

Semester 4		Credits
BUSN 260	Organizational Behavior	3 <input type="checkbox"/>
BUSN - - -	Business Elective	3 <input type="checkbox"/>
BUSN - - -	Business Elective	3 <input type="checkbox"/>
LA ---	Liberal Arts Elective	3 <input type="checkbox"/>
	General Elective	3 <input type="checkbox"/>
		<b>15</b>


**About Developmental Courses**


Developmental courses do not satisfy graduation requirements, but they are required for those who place into them and will appear on the student's transcript. Placement into one of the following courses indicates that a student needs additional preparation before enrolling in college-level courses:

ENGL 091	Preparing for College Reading I	ENGL 092	Preparing for College Reading II
ENGL 095	Reading and Writing Seminar	ENGL 099	Introductory Writing
MATH 001-003	Prep College Math I-III	MATH 010	Fundamentals of Mathematics
MATH 060	Math Literacy	MATH 011	Introductory Algebra
MATH 012	Intermediate Algebra		

**Route to Success**

Summer and/or Winter Session classes may be available for your program to help you finish on time. See your advisor and/or visit the online course search for availability.

**Ready to Go**   
Courses have no prerequisites or developmental courses.

 **Semester-specific Course Offerings**  
Courses are not offered all semesters.

**Minimum Grade Requirement**   
Students must earn a minimum grade to remain in the program.

 **Electives**  
For details on eligible electives, please see reverse.

 Taking **15 credits/semester** or **30 credits/year** will help you stay on track to finish your degree in two years.

 CONGRATULATIONS  
**You've Arrived!**

## Program Notes

This program prepares students for entry-level management positions, such as supervisor, assistant manager, or management trainee.



**Math Elective:** MATH 152 Topics in Math I or higher

**Other Electives:** Students choosing a business, liberal arts, science, or general elective can select from the Course Elective Guide at [massasoit.edu/electives](http://massasoit.edu/electives).

Some courses may have prerequisites, which are courses that **must** be taken prior to a particular course. For details, log into DegreeWorks through your MyMassasoit portal.

**A minimum of 62 credits and 20 courses is required for completion. The same course may not be used to satisfy two different course requirements.**

## After Graduation/Completion

Create a LinkedIn profile and begin building your professional network.

Visit Career Services (Student Center, Brockton Campus) for assistance in writing your resume and conducting a job search.

Consider joining and/or visiting sites of professional organization such as Society for Human Resource Management: [www.shrm.org](http://www.shrm.org)

Visit [www.careergps.mass.edu](http://www.careergps.mass.edu) for more information about employment opportunities in your field of study.

## Resources for Academic Success at Massasoit

All College phone numbers are 508-588-9100 + extension.

### Registrar's Office

[massasoit.edu/registrar](http://massasoit.edu/registrar)  
[registrar@massasoit.mass.edu](mailto:registrar@massasoit.mass.edu)

Brockton	A240, Upper Level	x1949
Canton	Enrollment Center	x2677
Middleborough	Main Office	x4002

### Testing & Assessment

[massasoit.edu/testing](http://massasoit.edu/testing)  
 x1991

### Financial Aid

[massasoit.edu/finaid](http://massasoit.edu/finaid)  
[fao@massasoit.mass.edu](mailto:fao@massasoit.mass.edu)

Brockton	A131A, Lower Level	x1479
Canton	Enrollment Center	x2008

### Advisement & Counseling Center

[massasoit.edu/advisement-counseling](http://massasoit.edu/advisement-counseling)  
[advisementcounseling@massasoit.edu](mailto:advisementcounseling@massasoit.edu)

Brockton	Student Center, Lower Level	x1461
Canton	First Floor, C120	x2677
Middleborough	Main Office	x4002

### Academic Resource Center

[massasoit.edu/arc](http://massasoit.edu/arc)

Brockton	Student Center, Lower Level	x1801
Canton	First Floor, C126	x2516
Middleborough	Main Office	x4002

### Division Dean

Donna Wright  
[dwright10@massasoit.mass.edu](mailto:dwright10@massasoit.mass.edu)  
 x1677

## Resources for Future Planning

**Transfer Services**  
[massasoit.edu/transfer](http://massasoit.edu/transfer)  
 x1461

**Career Services**  
[massasoit.edu/careerservices](http://massasoit.edu/careerservices)  
 x1406

### BROCKTON

1 Massasoit Boulevard  
 Brockton, MA 02302

### CANTON

900 Randolph Street  
 Canton, MA 02021

### MIDDLEBOROUGH

49 Union Street  
 Middleborough, MA 02346

**508-588-9100**  
**massasoit.edu**