

## Massasoit Community College Dependency Review Form Instructions

Federal financial aid regulations require the family to take primary responsibility for meeting the educational costs of students. Financial aid eligibility is determined by using both the student and parent financial information for students who are considered dependent according to the federal government criteria. To be considered and receive federal financial aid, dependent students are required to provide parental information and signature(s).

Occasionally, due to unusual circumstances, students cannot obtain the parental information needed and required. If this is your situation, you have the option to appeal this federal regulation by completing this form and providing appropriate documentation.

Annually, on a case-by-case basis, the Financial Aid Office may approve a dependency override for students with documentable unusual circumstances.

Unusual circumstances include, but are not necessarily limited to:

- 1) Parental abandonment or incarceration
- 2) Death of a parent
- 3) An abusive family environment
- 4) Parent whereabouts are unknown

None of the conditions listed below, singly or in combination, qualify as unusual circumstances meriting a dependency override:

- 1) Parent refusal to contribute to the student's education
- 2) Parent refusal to provide information on the FAFSA or for verification
- 3) Parents do not claim the student as a dependent for income tax purposes
- 4) Student demonstrates total financial self-sufficiency.

This application has three parts:

- **Part 1** is to be completed and signed by the student.
- **Part 2** is to be completed and signed by a relative or close friend of the student.
- **Part 3** is to be completed and signed by a third party who has worked with the student/student's family on a professional basis. This includes, but is not limited to, a social worker, psychologist or similar caseworker, medical authority, member of the clergy, prison administrator, government agency, guidance counselor, teacher, or other professional from the student's high school or college (if a transfer).

Please mail all requested documentation to: Massasoit Community College, Financial Aid Office, One Massasoit Blvd., Brockton, MA 02302.

To submit documentation in person, please visit us in Student Central, located in the Upper Level of the Student Center on the Brockton Campus, the Enrollment Center on the Canton Campus, or in the main office at the Middleboro Instructional Site.

Documentation may also be faxed to (508)-427-1232. To ensure the protection of your personal information, please do not submit any documents with Personally Identifiable Information (PII), including your social security number, via email.



Massasoit Community College  
**Dependency Review Form**

Student's Name \_\_\_\_\_ Student ID#: V00\_\_\_\_\_

**Part 2 – To be completed by student's relative or close friend.**

The student named above has applied for financial assistance and has indicated to our office that parental information is unavailable due to extraordinary family circumstances.

1. How long have you known the student? \_\_\_\_\_
2. What is your relationship to the student? \_\_\_\_\_
3. What is the last date you are aware that the student received financial support from his/her parents? \_\_\_\_\_  
Month/Year
4. What is the last date you are aware the student lived with his/her parents? \_\_\_\_\_  
Month/Year

Please provide a complete statement about the student's family history and relationship with his/her parents. You may attach a separate sheet of paper if you prefer.

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Your name: \_\_\_\_\_ Day Phone# \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

