

**MASSASOIT COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**ACADEMIC and STUDENT AFFAIRS  
COMMITTEE MEETING**

**Wednesday, September 12, 2012**

**5:30 p.m.**

**LOUISON BOARD ROOM, BROCKTON CAMPUS**

**AGENDA**

- Approval of the Minutes of the June 13, 2012 Academic and Student Affairs Committee Meeting.
- Board Presentation on Massasoit Community College's Commonwealth Honors Program, presented by Sr. VP Finkelstein, Prof. Susan Martelli and Prof. David LaFontaine.
- College Police Reports from June, July and August 2012, presented by Interim Police Chief Christopher Cummings.

**FISCAL AFFAIRS AND ADMINISTRATIVE POLICY COMMITTEE  
MEETING**

**WEDNESDAY, SEPTEMBER 12, 2012**

**IMMEDIATELY FOLLOWING THE**

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE MEETING**

**LOUISON BOARD ROOM, BROCKTON CAMPUS**

**AGENDA**

1. Approval of the minutes of the June 13, 2012 meeting
2. Review of Personnel Action Report for August 2012  
(Presented by Donna Boissel, Acting Director of Human Resources)
3. Financial Updates
  - a. All College Purpose Trust Fund  
(Presented by William Mitchell, Vice President for Administration/CFO)
4. Investment Activity Report  
(Presented by Sophie Lee, Comptroller)
5. Board Action(s)
  - a. Recommend approval of Fourth Quarter Financial Report
  - b. Recommend approval of Fiscal Year 2013 Proposed Spending Plan
  - c. Recommend approval of the issuance of a credit card to streamline purchases at the college

- d. Recommend approval of an amount not to exceed \$30,000 with Shipsview Masonry, Inc. of Plymouth, MA for masonry repairs to the Administration Building at the Brockton Campus
6. Other Business

**REGULARLY SCHEDULED MEETING OF THE BOARD OF TRUSTEES**

**Louison Board Room**

**Brockton Campus**

**September 12, 2012**

**Immediately Following Fiscal Affairs & Administrative Policy Committee**

**AGENDA**

- I. Call to Order
- II. Minutes of Meetings:
  - Meeting of the Full Board of Trustees  
June 13, 2012
  - Special Meeting of the Board of Trustees  
July 16, 2012
- III. Chairman's Report
- IV. President's Report
- V. Requests for Board Action
- VI. Other Business
- VII. Adjournment