

MASSASOIT COMMUNITY COLLEGE  
REGULARLY SCHEDULED MEETING OF THE BOARD OF TRUSTEES  
Wednesday, September 19, 2018  
6:00 P.M.  
Student Center, Brockton Campus  
Brockton, MA  
*Approved October 17, 2018*

Attendees: Craig Andrade, Bonnie Blackler, Thomas Carroll, Deborah Enos, Robert Harnais, Julia Molnar, Ann M. Sullivan

Absent: Eshita Chakrabarti, Valerie Sullivan

Call to Order

Roll call vote to open the meeting:

Chair Harnais – Yes

Vice Chair Carroll – Yes

Secretary Sullivan – Yes

Trustee Blackler - Yes

Trustee Enos – Yes

Trustee Molnar - Yes

The meeting was called to order at 6:08pm

Chairperson's Report

Chair Harnais welcomed President Glickman to her first Board of Trustees meeting and said he looks forward to the future and stated that Massasoit is off to a great start.

President's Report

President Glickman thanked the Board and the College community for the warm welcome and stated that strategic planning and fundraising are her paramount focus moving forward. Dr. Glickman announced that as part of aligning the organization to support this focus, Institutional Research will report directly to the President as will the interim Chief Advancement Officer, Paul Grand Pre. Academic Affairs and Student Services will be combined under a provost model reporting to Provost Barbara McCarthy. Additionally, Vice President Mitchell will oversee enrollment services as part of the realignment. President Glickman added that the college is working on building a one-stop student services area in the Student Center to help students access all their needs in one place; the plan is to have the one-stop completed when students return from winter break. Dr. Glickman noted that she will be scheduling open houses on campus as well as the external community providing the opportunity for the community to meet her and engage in conversation.

Student Trustee's Report

Chair Harnais introduced the newly elected Student Trustee, Julia Molnar. Trustee Molnar is a second year social science transfer student who is from Hungary. Trustee Molnar expressed her sincere gratitude for the opportunity to represent her fellow students and she looks forward to serving on the Board.

She announced that student senate elections were taking place on September 24<sup>th</sup> and 25<sup>th</sup> and the first Student Senate meeting will be on September 26<sup>th</sup>.

Massasoit Community College Foundation Report

President Walsh provided a summary of Foundation activities over the last several months. He thanked President Glickman for providing the Foundation the opportunity to meet with the candidates for the interim Chief Advancement Officer position and he looks forward to working with Mr. Grand Pre. Chair Harnais raised concern regarding a finding in the audit report that speaks to the survivability of the Foundation given the lack of money raised or earned by the Foundation. Discussion ensued regarding land owned by the Foundation and leased by the College. Chair Harnais inquired as to how the land was acquired and President Walsh provided the history of the land and other expenditures the Foundation had incurred in the past. Secretary Sullivan requested a list of Foundation activities and subsequent revenue generated to be provided to the Board on a regular basis. Trustee Enos also requested the list of unrestricted funds held by

the Foundation. President Walsh stated that he would work with the College to provide those items to the Board. President Walsh closed by announcing the date for the Golf Tournament being held on October 22<sup>nd</sup> and welcomed the community to join in this important fundraiser.

#### Massasoit Community College Alumni Association Report

Trustee Blackler said she is reenergized and looks forward to working with Mr. Grand Pre and the advancement office. She noted that the next Alumni Association meeting is October 11<sup>th</sup> in the Student Center Conference Room.

#### Consent Agenda

**A motion was made by Trustee Enos and Seconded by Vice Chair Carroll to approve items 1, 2, 3, and 4 of the consent agenda. The motion was passed unanimously.**

#### Presentation of the Fourth Quarter Financial Report

Vice President Mitchell stated this past year was a transition year with significant investments and hedged the downward trends to make sure the new president could come to the college with a solid budget and well positioned to move the institution forward.

Executive Director O'Neill reported that the information contained in the report is as of June 30th, 2018. The College collected 100.31% of projected operating revenue for FY18. Prudent fiscal management kept expenses below the FY18 budget and prior years' trend to result in a budget surplus of \$2,664,821 or 5.35% of the Board-approved spending plan. The Total Operating Revenue, including the Operating fund, as well as state appropriated dollars, saw collections of 98.98% of the projected State Appropriation for an additional \$21,174,138; this represented 100% of the Massasoit Community College line item in the General Appropriations Act for 2018. In looking at trends, we focus on the Operating Fund as that shows a direct link to our student-generated revenue. We collected 101.32% of our projected Operating Fund in FY18; slightly exceeding our expectations. For the period of FY2014 – FY2017, the percentage of Operating Fund collections has ranged from 99.53% (2014) - 96.34% (2016).

Executive Director O'Neill discussed expenditures and noted that in total, the College expended 94.27% of the total fiscal year's approved spending plan. The amount expended through the fourth quarter has ranged from 97.41% (2015) to 98.19% (2017) between Fiscal Years 2014 and 2017. Finishing the year with a 5.35% balance available is the result of a great deal of effort on the part of the leadership of the College and fiscal management at all echelons. Building the FY18 Spending Plan was a difficult process fraught with a number of challenges but the College community responded. The sense of ownership the financial team has sought to foster and grow took root in the execution of the FY18 spending plan. Difficult, yet necessary decisions were made, particularly surrounding personnel questions, that will continue to impact the College's fiscal health for years to come.

Regarding Capital Expenditures, Executive Director O'Neill noted that as required by the Board of Higher Education the College dedicates five per cent (5%) of the total budget to Capital Adaptation and Renewal Projects. Projects underway or completed in FY18 include: the engineering lab (completed); LED light fixture retro-fitting in the pool, H building classrooms, and Fine Arts building offices and hallways; new hot water boilers installed in Canton; new hot water boiler installed in the Science building; and the next phase of new master key system started in the Administration and Fine Arts buildings.

**A motion was made by Trustee Andrade and seconded by Secretary Sullivan to approve the Fourth Quarter Financial Report. The motion passed unanimously.**

#### Middleborough Center lease discussion

Vice President Bill Mitchell referred the board to their packets where they would find the Executive Summary of the Middleborough lease as well as the Commonwealth of Massasoit DCAMM lease. Vice President Mitchell noted that at the July Board of Trustees meeting the Board approved the separation agreement between Massasoit Community College and Higher Education Partners (HEP). Vice President Mitchell advised that the college would move forward with a lease agreement directly with Middleborough Public Schools, through the Division of Capital Asset Management and Maintenance (DCAMM) for the current Middleborough Instructional Site. There was discussion regarding cost savings and escalator values. Trustee Enos requested the Board be notified if there were any changes in the current escalator, Vice President Mitchell advised that the Board would be notified of any changes in lease terms.

**A motion was made by Trustee Enos and seconded by Trustee Andrade to approve Massasoit Community College to enter into a lease agreement with the Middleborough Public Schools, through the Division of Capital Asset**

**Management and Maintenance (DCAMM), for the current Middleborough Instructional Site. The motion passed unanimously.**

STEM Scholars program and student presentations

Provost McCarthy introduced Douglas Brown, Dean of Math and Science, Andrew Oguma, Professor of Biology, and Michael Bankson, Professor of Biology and STEM Project Coordinator. Professor Bankson provided an overview of the STEM Starter Academy Program structure. The STEM Starter Academy is an initiative of the Massachusetts community college system to inform, engage, recruit, retain, and graduate more students in STEM pathway programs leading to job placement or transfer to four-year institutions. Professor Bankson introduced STEM students Elizabeth A. Apiche, Marven Y. Jean-Jaques, Adam Germaine, Folusho Ajayi and Prisca Sanon who gave a presentation on The Impact of Land-use Practices on Native Bee Abundance and Diversity in Southeastern Massachusetts. The Board thanked the students for their incredible presentation and thanked the professors for their diligence and hard work with the students and the program.

**A motion was made by Trustee Enos and seconded by Trustee Andrade to adjourn the meeting at 7:45pm. The motion passed unanimously.**

Prepared by:



Lydia Camara  
Chief of Staff



Ann M. Sullivan  
Secretary, Board of Trustees